

BMW Historic Motor Club (UK) Ltd

General Data Protection Regulations

PRIVACY NOTICE

The BMW Historic Motor Club (UK) Ltd. (the Club) respects your privacy and we will only use your information in the way we describe in this notice. When using your information, we aim to be fair and transparent, and to follow our obligations under UK data protection laws. Your information is used for administering club membership, activities and competitions.

The BMW Historic Motor Club is the data controller for the purpose of GDPR and the Data Protection Act 2018. Our address is BMW Historic Motor Club (UK) Ltd., P.O. Box 315, Cheltenham, GL50 9NS. The Club contact for privacy and data is the membership secretary, who can be contacted by email on secretary@bmwhistoricmotorclub.co.uk or by letter at the above address.

Collecting your information.

We collect your information when you fill in your membership application or renewal forms and competition event entry forms. You can give us your information using paper forms or in some form of electronic medium. The information you give us may include your contact details (name, address, telephone number, email address), personal information and identifiers (date of birth, membership number, competition licence number), and other information (vehicle details). When you give us information about another person, such as a child, parent, guardian, or emergency contact you should let that person know that you have given us the information. If you are under 18 years old, we will also ask for information from your parent or guardian.

Storage of Information

The data you provide us with on your membership application forms are transferred to a password protected electronic database and your paper application form is stored securely and kept by the club secretary. Updates on your information are transferred directly onto the database.

Using your information

We use your information when you first apply to become a member of the Club and then to administer and renew your club membership, and provide you with member benefits. We also use your information when you enter the Club's events. For competitions, we will publish some of your information in the programme and the results, which will be in the public domain. Your information is used in these ways to fulfil our contract with you.

We publish a club register approximately once every three years in which we include your personal details along with the cars your own and information on those cars.

We may ask you for emergency contact and next of kin details which we will only use in an emergency, or for a legitimate interest. You should let the contact and next of kin know that you have given this information to us.

We might use your information to send you marketing messages by email, but only if you

have agreed that we can do this by giving us your clear consent – and you can change your mind at any time just by letting us know. We will not sell your information to another organisation.

To support your lifetime relationship with motor sport and the Club we may keep your information indefinitely, unless you ask us to delete it.

Sharing your information

We may share your information with the Motor Sports Association as required by its General Regulations for governing motor sport, with other MSA Registered Clubs, with medical personnel, or any other person if we have to comply with a legal obligation. We may also share your information with service providers, for example to print programmes. We require any third party to which we may send your contact details, for providing us with for example publication services, to satisfy us that your data will be held securely and used only for the purposes we have authorised.

Our website

When you use our club website we do not collect information about you, for example your IP (Internet Protocol) address, by using cookies. The club website might contain links to other websites such as online entry and payment sites, partners, and advertisers. If you follow links to other websites, please review the privacy policy for each site because we are not responsible for information you share on those sites.

Security for your information

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures to protect your information.

Your rights

Either by letter to the Club address or by email to the Club membership secretary as detailed in the second paragraph.

- You may ask us not to process your information for marketing purposes.
- You are entitled to a copy of the information we hold about you, and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it, although we maintain a skeleton set of your information. If you ask us to do this, we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner (www.ico.org.uk). This privacy notice was last updated on [24 May 2018], and we will communicate any changes to you.

We will respond to you with 28 days of your request.